



INTERNAL QUALITY ASSURANCE CELL

27th IQAC MEETING on 11.03.23

Agenda:

JA03-C/IQAC/2022-2023.02.01: Review of previous meeting deliberations

JA03-C/IQAC/2022-2023.01.02: Review on quality assessment for the academic year 2022-2023

- Curriculum enrichment / Pedagogical initiatives
- Self learning Initiatives
- Professional Society Activities
- Placement, Higher studies and Entrepreneurship
- Extension activities
- Faculty Qualification improvements
- Publications and IPR
- R & D and Consultancy
- Industry Institute Interaction
- Recognitions and Rankings

JA03-C/IQAC/2022-2023.01.03: Stakeholders Feedback and Evaluation

JA03-C/IQAC/2022-2023.01.04: Quality Sustenance and Enhancement for 2023 – 2024

JA03-C/IQAC/2022-2023.01.05: Others, if any



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The 27th IQAC meeting was conducted on 11.03.23 and the following members attended

S. No	Name of the Member	Designation	Category	Position in Committee
1	Mr. Sai Prakash Leo Muthu	Chairman/CEO	Management	Management Representative
2	Mr.K.Naresh Raj	Chief Information Officer	Management	Management Representative
3	Dr. K.Palanikumar	Principal	Head of the Institution	Chairperson
4	Dr.S.Rajarajan	Professor	Dean (Academics)	Member
5	Dr.S.Murali	Professor	HoD / MECH	IQAC Coordinator
6	Mrs. S. Deivanayagi	Asso.Prof / ECE	SCOPE - Member	IQAC Co - Coordinator
7	Mrs. D. Pushgara Rani	Asst.Prof / ECE	SCOPE - Member	IQAC Co - Coordinator
8	Dr. S. Rathika	Asso.Prof / Chem	SCOPE - Member	Member
9	Ms. K.Anuratha	Asst.Prof / IT	SCOPE - Member	Member
10	Dr. G.Thamaraiselvi	HoD / ECE	Controller of Examinations	Member



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11	Mr.R.Natarajan	CEO, Revathy Industries, Chennai	Industrialist	Member
12	President	Poonthandalam Village Panchayat	Local Society	Member
13	Mr.R.Sivakumar	FRESA Technologies, Chennai	Parent	Member
14	Mrs. V.Saveetha	Parent	Parent	Member
15	Dr.G.Shanmugasundar	Dean(R&D)	Dean(R&D)	Member
16	Dr.V.Brindha Devi	HoD / IT	Teaching faculty	Member
17	Dr. B.Sreedevi	HoD / CSE	Teaching faculty	Member
18	Mr. V. Balaji	HoD / S & H	Teaching faculty	Member
19	Dr. G. Prakash	HoD / EEE	Teaching faculty	Member
20	Dr. Su. Suganthi	HoD / AIDS	Teaching faculty	Member
21	Dr. M.Pachaiammal @ Priya	HoD / CCE	Teaching faculty	Member
22	Dr. C.R.Senthilnathan	HoD / MBA	Teaching faculty	Member
23	Dr.T.N.M.Tharinnimai	Senior Librarian	Teaching faculty	Member
24	Mr.S.Ramaraj	Manager	Administration	Member
25	Mr.P.Ashwin Sailesh	Asst.Prof / Mech	Training and Placement Officer	Member
26	Dr.P.Ranjith	Physical Education Director	Physical Education	Member



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27	Mr.P.Rajkumar	Application Development Associate, Accenture.	Alumni/ECE	Member
28	Mr.Praveen Daniel	Assistant System Engineer, TCS.	Alumni/CSE	Member
29	Mrs.R. Vivega	Technical Assistant	Non-Teaching	Member
30	Mr.M.Tarane Kumar	Student/BE-MECH	IV year Student	Member
31	Ms. Ravi Revathy	Student/BE- CSE	III year Student	Member
32	Mr.T.Vinish	Student/B.TECH- IT	III year Student	Member
33	Mr. Jayakumar	Student/BE- EEE	III year Student	Member



SSIT/IQAC/MoM/2023

MINUTES OF IQAC MEETING Held on 11.03.23

The 27th IQAC meeting was held on 11.03.23 and the extracts of the deliberations of the same are given below

- Principal Dr.K.Palanikumar welcomed the IQAC members for this 27th meeting.
- IQAC coordinator Dr.S.Murali presented the IQAC activities before the IQAC members
- SHRI.SAI PRAKASH LEO MUTHU, CHAIRMAN & CEO appreciated the work done by the IQAC. He motivated to conduct Awareness program regarding IEEE societies and Communities

S.No	Agenda Points	Points Discussed	Decision taken	Action Required	Responsibilities & Target dates
1	Approval of the Minutes of 27 th meeting (held 24 th November 2022) and Action Taken report (ATR) was approved	Nil	Approved	Nil	IQAC



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4.	Curriculum enrichment / Pedagogical initiatives	SAIL App helps the students for the betterment in understanding the concepts of the subjects and to know about the academic performance along with assessment.	Insist the students to take the daily and weekly challenge in SAIL App	Subject handling faculty members have to monitor and encourage the students to improve the academic performance	Subject handling Faculty, Mentor, HoDs
5.	Self learning Initiatives	NPTEL modules have been completed by faculty as well by students NITTT modules have been completed by most of the faculty members	It was decided to reward the members for the successful completion of NPTEL / NITTT modules and other certification courses of repute to encourage the stakeholders to enroll for the courses in forthcoming years	Faculty members need to be insisted to complete all the modules of NITTT and domain related NPTEL courses Students have to be motivated to take up NPTEL courses to earn credits to claim for honors degree	Faculty, Mentor, HoD and Dean - Academics
6.	Professional Society Activities	Awareness program should be conducted for all the students to explore the societies, communities and affinity groups in IEEE.	More awareness program will be arranged	Steps to be taken to conduct awareness program	IEEE members SCOPE
7.	Higher studies	Students must be motivated to do higher studies in reputed universities	Expo to explore the opportunities available	Need to be followed and monitored by the HoDs	HoDs, Higher Studies Cell, IQAC



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8.	Entrepreneurship	Students need to be encouraged as Job providers not Job seekers	Students must be encouraged to participate in various project competitions	Need to be followed and monitored by the HoDs	HoDs, Entrepreneurship Cell, IQAC
9.	Extension activities	The activities happened across NSS,UBA,NCC were discussed	It was decided to train the faculty members and students at State Institute of Rural Development (SIRD)	Identifying the faculty members for getting trained by SIRD to identify and address the societal issues	Dean Innovation, HoD, Faculty
10.	Faculty Qualification improvements	The faculty members who have registered for PhD across departments have been presented	It was insisted that at least one faculty per department has to register for PhD at a session	Faculty members completed PhD needs to apply for supervisorships	Faculty, HoD, Principal
11.	R & D and Consultancy	The paper publications by faculty in WoS /SCI Scopus/, ongoing funded projects, consultancy projects and MoU signed and the activities based on the MoUs were Presented. It has been informed that the number of quality publications by faculty has been increased when compared to the previous year	Consistent involvement in writing research articles, proposals needed	Suggested to collaborate across departments to work on interdisciplinary research	Faculty, HoD, Dean- Research



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12.	Industry Institute Interaction	Train the Trainer activities conducted by various industries of repute were proposed	Domain Specific in-house industry Training to be provided for the faculty based on competency	Identification of faculty competency for the trainings	HoD, Dean - Placement
13.	Publications and IPR	50% of the amount will be sponsored by the management if the students attend International conferences rated in Top 200 / Top 500	Internal Scrutinizing will be done	Need to be followed and monitored by the HoDs	HoDs & IQAC
14.	Recognitions and Awards	Awards and accolades for the Institute / Department / Faculty members were presented	AQAR 21-22, AQAR 22-23 need to be submitted NAAC Cycle – 2 Accreditation need to be initiated	Preparation and of submission IIQA,SSR	NAAC Steering Committee, IQAC
15.	Stakeholders Feedback and Evaluation	The analysis on the stakeholders feedback were presented	More number Certification Programs, Value added courses to be offered on contemporary technologies	Accessibility to online resources for students and teachers to be enhanced Offer new Courses / electives, languages, software, in the forthcoming curriculum with the approval of BoS	Faculty, HoD, Dean - Academics



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16.	Quality Sustenance and Enhancement		<p>To attain A++ grade in second cycle of NAAC accreditation</p> <p>To apply for more multidisciplinary UG & PG programs on emerging areas</p> <p>To apply for more multidisciplinary project proposals and events</p> <p>To establish more Centers of Excellence</p> <p>Submission of IIQA and SSR on-time</p> <p>Minimum 2 proposals per department</p> <p>Departments need to apply for research centre recognition</p>		Faculty, HoD, IQAC and Principal
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The next meeting is tentatively scheduled in the month of September 2023

PRINCIPAL

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SAI LEO NAGAR, CHENNAI - 600 044.